

To

M/s Industrial Inspection & Verification Services (I) Pvt. Ltd.

C-11, 2nd Floor, Sector – 10

Noida, Uttar Pradesh

201 301

Kind Attention: Shri Rakesh Kumar Sinha, Director

Subject: Third Party Agencies for certification of Emergency Response and Disaster Management Plan (ERDMP) documents for downstream activities of Oil & Gas Sector

On the basis of your application for empanelment on the subject, it has been decided to renew the empanelment of M/s Industrial Inspection & Verification Services (I) Pvt. Ltd. as an approved Third-Party Agency as per the PNGRB (Third Party Conformity Assessment) Regulations, 2015 for certifying the ERDMP documents under the PNGRB (Codes of Practices for Emergency Response and Disaster Management plan) Regulations, 2010, with a validity until 01.12.2025 subject to following general terms and conditions:

Terms and Conditions of Empanelment:

- i. **Annual Manpower Update:** The TPIA must provide details of changes in relevant manpower during the previous financial year, to be submitted no later than **May 1st** of the following financial year.
 - ii. **NABCB Audits:** The TPIA shall facilitate periodic audits by NABCB and furnish necessary documentation as required.
 - iii. **Compliance with Regulations/ Guidelines:** The TPIA must strictly adhere to all terms and conditions outlined in the TPCA Regulations, 2015. The TPIA shall also adhere to all guidelines published by PNGRB in regard to audits man-days requirement, Lead auditors' criteria and Remuneration / QCBS guidelines. Any violation to regulation & these guidelines may result in **de-empanelment**.
 - iv. **ISO 17020 Accreditation:** In case of suspension, cancellation, or withdrawal of ISO 17020 accreditation, the empanelment will stand suspended until the accreditation is reinstated.
 - v. **Audit Status Report:** The TPIA shall submit a status report on audits being undertaken in compliance with PNGRB regulations detailing the work orders awarded/executed, along with the inspection fees/charges for each work order. This must be submitted within 7 days of the close of each quarter.
 - vi. **Right to Review:** PNGRB reserves the right to review or withdraw the empanelment at any time, based on the performance and quality of audits conducted by the TPIA.
2. We look forward to your continued cooperation and commitment to upholding the highest standards in conformity assessment and regulatory compliance.

Yours faithfully,



(Anjan Kumar Mishra)
Secretary